

**SCOUT CAMP MAUBILA  
FACILITIES & EQUIPMENT USE REQUEST  
FOR BUSINESSES AND ORGANIZATIONS**

**Certain facilities and equipment will not be available for use when a council or district event is conducted at Camp or during a National holiday weekend.  
Check with Mobile Area Council Service Center first**

Mail or Email this request to:      Mobile Area Council, BSA      Phone: 251.476.4600  
2587 Government Blvd.      Email: Bernadette.Toler@scouting.org  
Mobile, AL 36606

Today's Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Arrival Date & Time: \_\_\_\_\_ Departure Date & Time: \_\_\_\_\_ Est. Attendance: \_\_\_\_\_

Contact/ Person in Charge: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The purpose or activities planned are: \_\_\_\_\_

\_\_\_\_\_

Requested campsite/facilities/equipment: \_\_\_\_\_

Other special requests: \_\_\_\_\_

**Special Notes:**

- **A \$100 reservation fee will be processed upon receipt of the request form.**
- **All remaining required fees will be collected one week before arrival at the Council Service Center, 2587 Government Blvd.**
- **Organization must provide with the application proof of general liability insurance with limits as established in the Letter of Agreement.**
- All vehicles will be left in the parking lot. Trailers may be taken to the campsite, dropped and the tow vehicle returned to the parking lot.
- All Aquatics activities require training certifications for operation. Adult supervisor must have current CPR training certificate. Organization must provide certified lifeguards.
- Place all garbage and trash in the dumpster.
- Organizations will be responsible any damages other than normal wear & tear and equipment failure.
- Turn this approved request upon arrival to the Caretaker. Notify the Caretaker by phone if there are any changes.

**FOR COUNCIL OFFICE USE:**

Reservation fee of \$100 received by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant notified by: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR COUNCIL CARETAKER USE:**

Organization Check-In Date/Time \_\_\_\_\_ Check-Out Date/Time: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_

Condition of facilities at arrival: \_\_\_\_\_

Condition of equipment at arrival: \_\_\_\_\_

Condition of facilities at departure: \_\_\_\_\_

Condition of equipment at departure: \_\_\_\_\_

Comments: \_\_\_\_\_

**FACILITIES & EQUIPMENT USE FEE SCHEDULE:** Note – Fees are applied to help defray our costs of maintenance, normal wear & tear, and repairs of facilities and equipment. Examples: electricity/heat & AC, pool chemicals, climbing components & PPE, ammunition, PFDs, paddles, paper product use, etc.

Facility/Equipment	Fees	Qty	Fees Due
Tent Campsite (Organization provides tents)	\$5.00 per person per night		
Cabins (Site 14-Staff – 4 cabins, 10 people/cabin)	\$50 per cabin per day		
Kitchen/Dining Hall (Organization provides all food)	\$300.00/weekend or \$600/week		
Training/Conference Room	\$50.00 per day		
Boats, Paddleboards, Canoes & Kayaks (In Camp Use, Includes paddles & PFDs)	\$5.00 per day per boat/canoe/kayak/paddleboard		
Wifi	Complimentary		

**Fees Due: \$\_\_\_\_\_ (\$100 deposit and minimum fee due upon submission of form)**

**Council Caretaker Signature/Date:** \_\_\_\_\_

**PAYMENT METHOD:**

Name:			
Company/Position:			
Address:			
City:		Phone (C):	(W):
State & Zip:		Email:	
Cash or Check:	Check #	Amount: \$	
Visa or MasterCard #:			
Expiration date: MM/YYYY		Signature:	

**\* Council Caretaker will return this completed form to the Council Service Center.**