

Eagle Project Approval Guide

Mobile Area Council

Project review checklist

Requesting a Review

- ☐ Candidate communicates with a phone call
- ☐ Candidate has verified reading the entire workbook
- ☐ All other required signatures have already been obtained

Initial Review

- ☐ Candidate is dressed in Class A
- ☐ Eagle Workbook is most current version

General Review

- ☐ Complete sentences for first few sections
- ☐ No spelling errors
- ☐ All sections completed
- ☐ Will there be fundraising?

Requirement Fulfillment

- ☐ Is the project large enough for the candidate to provide leadership?
- ☐ Will the project be planned by the candidate?
- ☐ Will the project be developed by the candidate?
- ☐ Is the beneficiary valid? Can not be BSA, can not be an individual.

Overall

- ☐ Is the project feasible? Is it too large, or depends too much on other organizations?
- ☐ Is the project safe? Is the candidate familiar with the Guide to Safe Scouting?

Project Proposal Guidelines

The project review is the last stop before the candidate begins working on the project. This should be a positive, but strict discussion. Both the candidate and approver should be familiar with the Eagle workbook, where it helps define and provide understanding for requirements.

Proposal Review and Interview

Each approver will have their own methods of accomplishing the review, but some guidelines should be followed:

- The candidate and approver should meet in person. Though simpler, so much is lost through other forms of communication. This meeting may occur at the project site, the candidate's troop meeting, round table, etc.
- Parents and unit leaders may be present for the review, but should remain silent. This is a discussion between the candidate and the approver. It may be best to set this ground rule at the start.
- The candidate should first be requested to explain their project without use of the proposal. This will help the approver to understand if the proposal write-up matches the project. This also helps verify that the candidate knows what they are trying to accomplish.
- Each section of the proposal should be reviewed and discussed with the candidate. If the approver has suggestions, the candidate should write those down. Suggestions do not necessarily require a rewrite of the proposal, but may help to affect the plan.
- Once approved and the signature is provided, the candidate should be informed of their next steps and allowed to ask any questions.

Fundraising

Guidelines for Fundraising are provided on page 2 of the Eagle Scout Workbook as well as on page B of the fundraising application. It is at the discretion of the approver to determine whether a Fundraising Application is required. If required, this application is not a part of the proposal, but must be turned in before any fundraising can begin.

Candidate's Next Steps

Once the project proposal is approved, the candidate can continue with their project.

- Complete the project plan. This does not require any approvals, but should be reviewed with the project coach to make sure the project is completed without any problems.
- Track all hours, even the project proposal meeting counts toward the project hours.
- Take lots of pictures. Both before and after pictures should be taken and added to the final book.
- Once the work is completed, the Project Report must be written up and approved. No one-word answers here, complete, thought out sentences!
- Finalize the workbook.
- Finish all required merit badges.
- Fill out the Eagle Application.
- Write a Statement of Ambitions and Life Purpose.
- Turn all required materials in to the scout office. The candidate should be in full Class A uniform when submitting this.

Further Reading

[Eagle Project Workbook](#)
[Guide to Advancement](#)

**If you have comments/questions/suggestions concerning this document, please contact the Council Advancement Chair.*